

## OAXACAN KITCHEN MOBILE - TRUCK CATERING INFO AND TERMS

### CATERING REQUESTS

Simply making any kind of inquiry on our website by email, the catering request form, the contact us form, etc. will not create any kind of binding catering contract. Our service will only be secured when we receive a deposit and you receive a booking confirmation from our event coordinator.

**DO WE CATER FOR WEDDINGS? WHAT OTHER EVENTS DO WE FOR?** Yes, we love sharing our tasty authentic Mexican at every occasion! We also cater on Art Festivals, Fundraisers, Film Festivals, Birthdays, Parties, Church Gatherings, Tastings, Meetings or any Special Event!

### CAN I DO A PICK UP ORDER FROM THE TRUCK?

Absolutely, we request that all pick up orders be placed with 48 hours advance notice.

### WHAT ARE THE MINIMUMS? (Based on a 120 minute event)

\$1,100 depending on the date/time of your event. \$1,250 Catering Minimum for Friday & Saturday Lunch, \$2,250 for Friday or Saturday Dinner

### DEPOSIT POLICY

In order to secure an event a non-refundable deposit of 50% of the estimated total bill will be required.

### FINAL PAYMENT

Final Payment must be made the day of the event (before service begins). Accepted form of payments - Cash, Credit Card or Check.

### RETURNED ITEM/CHECK FEE

Items or checks returned non-sufficient will be assessed a \$35. per item charge.

### CANCELLATION POLICY

There are no cancellations due to weather and the deposit is non-refundable. The Oaxacan Kitchen will provide service rain or shine. Moreover, cancellations of less than 24 hours will require between 0% – 50% of Estimated Total Bill (upon our discretion)

### FINAL GUEST COUNT

A final guest count must be given at least one (1) week before the scheduled event.

### MISCELLANEOUS CHARGES

Our service charge for private events is 15% of the food and beverage total and is NOT a gratuity. Gratuity may be added or given to our staff at the time of the event, at your own discretion. The Santa Clara County requires an 8.75% Sales tax, San Mateo requires 9%.

### CATERING SERVICE ON THE DAY OF THE EVENT

- Unless agreed otherwise, The Oaxacan Kitchen will provide at least 2 hours of service.
- The customer is responsible for making sure a reasonably safe, secure, legal, level and spacious area will be made available and accessible for the Mobile Truck.
- All permit requirements for outdoor service (ie. parks, beaches, public areas) are the customer's responsibility.

### MEASUREMENTS

The food truck measures 25 feet long from front to back, 9 feet 4 inches wide and 9 feet 6 inches high. Clients must verify in advance that truck can park at the site. If, for any reason whatsoever, Oaxacan Kitchen Mobile is not able to park at the event, The Oaxacan Kitchen will retain all monies for the event. Please note that our trucks cannot drive up hills with a 25% grade or higher.

**ARRIVAL TIME & PARKING REQUIREMENTS**

Unless otherwise requested, we arrive no later than 30 minutes before the start of your event. At the conclusion of the event, it takes approximately 30 minutes for us to prepare our truck for departure.

**PRIVATE TASTINGS**

In order to assist potential catering customers visualize our services in action, The Oaxacan Kitchen does offer private tastings off of the Mobile Truck or at one of our Farmers' Market locations. There is a nominal, non-refundable fee for this service, which is by appointment only basis. Please ask for details.